

# 32nd ANNUAL CATHOLIC SCOUT RETREAT

**Saturday, October 12, 2024**

## Leader's Guide

**Patron: Saint Catherine Laboure**

**Theme: Grace**

**Location: Camp Valley Trails**

**30910 Sloan Canyon Rd, Castaic, CA 91384**

**(Coordinates: 34.481539, -118.650242)**

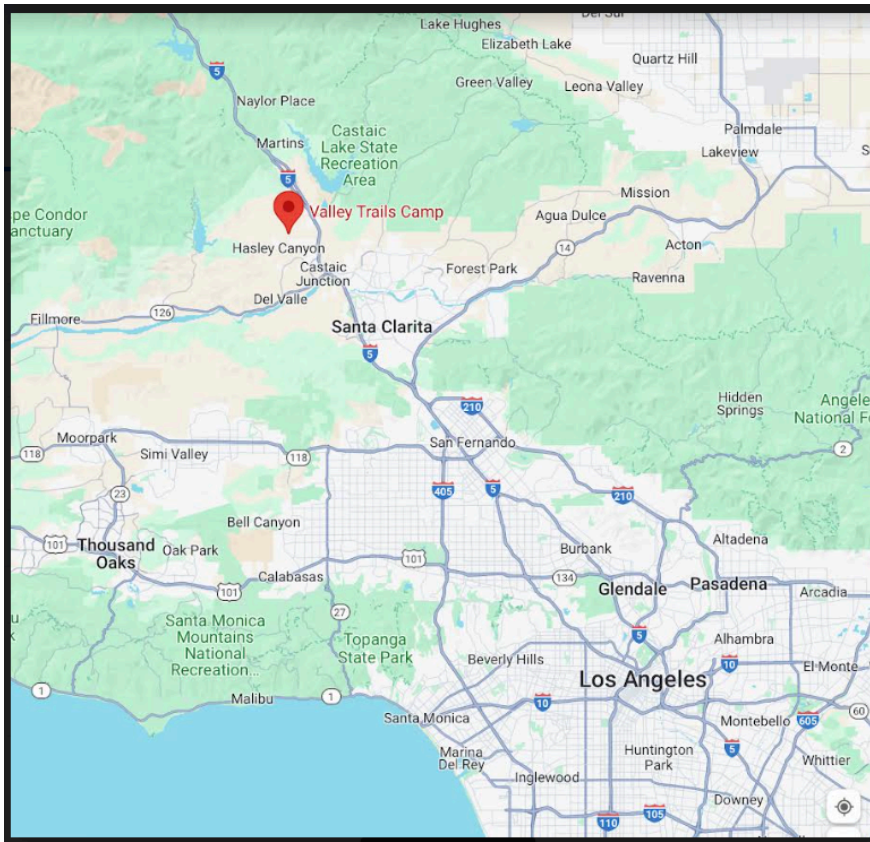


**CATHOLIC COMMITTEE ON SCOUTING ARCHDIOCESE OF LOS ANGELES**

[www.CCSALA.org](http://www.CCSALA.org)



# 32nd ANNUAL CATHOLIC SCOUT RETREAT 2024



**Valley Trails Camp**  
 30910 Sloan Canyon Road  
 Castaic, CA 91384

Take Interstate 5 North/ Sacramento Exit 173: Halsey Canyon Road, Castaic.

Take the second right at the roundabout onto Halsey Canyon Road and over the freeway.

Take the first right at the roundabout onto The Old Road for about 1.0 miles.

Turn left, on Hillcrest Parkway for about 2.0 miles (to the end of the road).

Turn Right onto Sloan Canyon Road for about 0.6 miles.

Park outside the bridge in the dirt lot. Only retreat staff beyond the bridge.

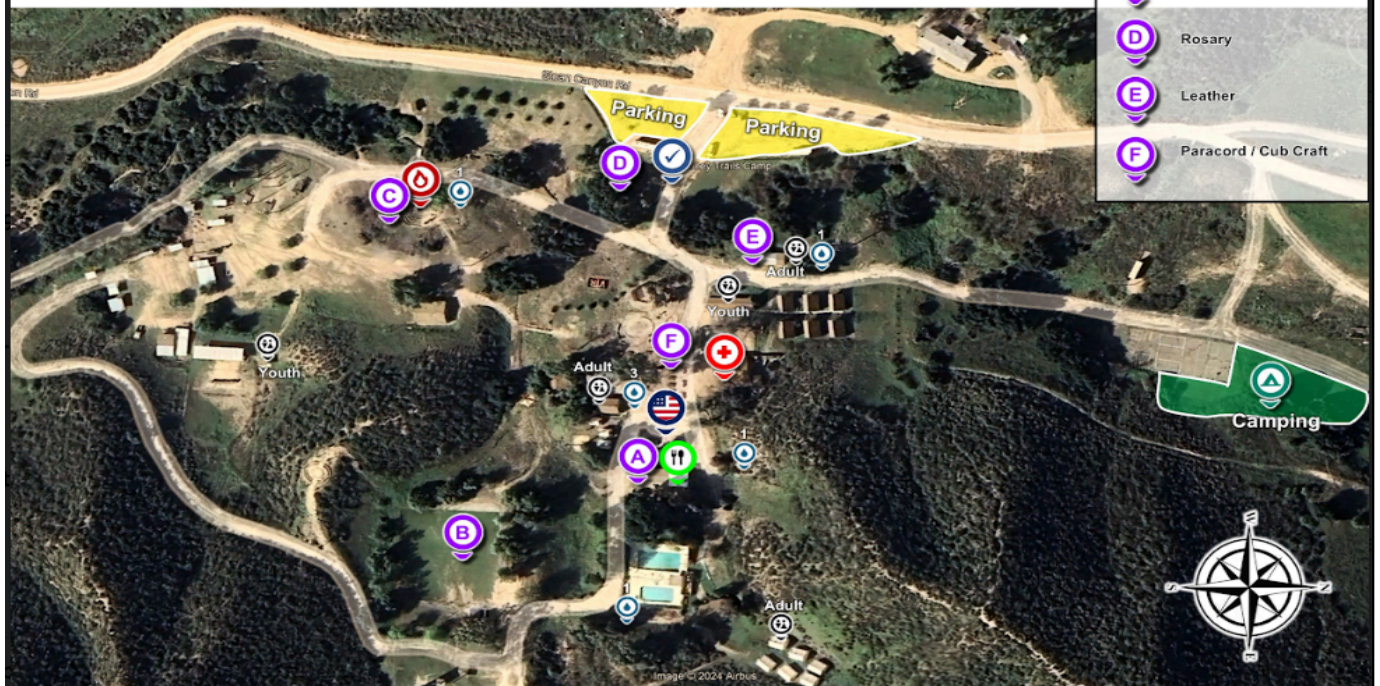
\*\*See [WWW.CCSALA.ORG](http://WWW.CCSALA.ORG) for a more detailed map and directions to the venue.

## Valley Trails Ranch – Catholic Scout Retreat

- |                       |                |              |             |
|-----------------------|----------------|--------------|-------------|
| Check-in/Registration | Restroom       | Fire Ring    | Dining Hall |
| First Aid             | Flags/Assembly | Water Spigot |             |

### Activities

- Theme / Saint
- Obstacle Course
- Eucharist Discussion
- Rosary
- Leather
- Paracord / Cub Craft



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## FREQUENTLY ASKED QUESTIONS

**Is this activity considered a religious emblem program and will Scouts receive their religious knot after completing the activity?**

No. This activity is considered a religious activity, not a religious emblem program. Scouts may not receive a religious knot for earning the activity patches or after completing this religious activity.

**Does everyone in attendance have to be registered for the retreat?**

Yes, See registration information on page 5 of the leader's guide—all members of your Unit(s): including all youths and all adults. If registering as a family, please list the parent as the Unit Leader.

**Can a Scout be dropped off for the day and picked up later during the program?\***

No. Per Scouting's Barriers to Abuse regulations, Scouts cannot be "dropped off" in the morning and picked up after Mass.

Each Scout must either be ● with their unit, registered with their unit, and the adults are registered for the retreat; or

● with their "family" unit, with at least one parent; all members of the family unit must register for the retreat.

● **No one, including adults, is to be in the campsite/parking areas during program time.** Everyone is expected to participate in the full day of program activities, including the Mass and Benediction. This is not preparation for Camporee or other activities.

**Is camping available to all participants including adults?**

Camping is available to registered Scouting America Units\*. RSVP is required with advance registration. All members of your Unit(s): including all youths and all adults, must be Catholic Scout Retreat registered participants. All Unit Leaders must be registered with the Archdiocese of Los Angeles.

**Will there be food for purchase?**

Water stations will be available to fill your refillable water bottles. Lunch, morning & afternoon snacks will be provided for all **registered participants**. Additional snacks and beverages will be available for purchase near headquarters. Please plan your meals accordingly. If you or your child(ren) need reasonable accommodation at this retreat, please contact the Retreat Chair at [proxmanriquez@gmail.com](mailto:proxmanriquez@gmail.com) as soon as possible, or at least 2 weeks, before the retreat. This includes, but is not limited to, gluten-free hosts.

**Are Field Uniforms (Class A) required?**

All scouts and scouters are requested to be in field uniforms (Class A). Mass, Benediction, and assemblies are scattered throughout the day. Jackets are optional depending on the weather.

**Please check the Catholic Committee on Scouting, Archdiocese of Los Angeles (CCSALA) website ([www.ccsala.org](http://www.ccsala.org)) before leaving for the retreat for any last-minute changes caused by weather or other conditions.**

\*Youth Protection and Scouting's Barriers to Abuse <https://www.scouting.org/health-and-safety/yp-faqs/>



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Please read this Leader's Guide carefully, as it contains NEW and important program information.

## OVERVIEW OF THE PROGRAM

Catholic Scout Retreat will be held at Valley Trails Camp (VTC) in Castaic. **All National Scouting America, BSA Youth Protection, and Scouting's Barriers to Abuse apply.**

As this is a Scouting event, each unit (Troop, Crew, Pack, or family) is expected to adhere to National Scouting America, BSA guidelines. Every youth in grades K-5 must be accompanied by an adult. Each unit is expected to complete its registration for the retreat and complete the permission forms in this packet.

Below is the tentative retreat program schedule. This is subject to change depending on availability, attendance, and the weather.

Registered participants will be offered lunch and a morning & afternoon snack. Ample water stations will be available. We are advising that everyone bring a refillable water bottle. **It is also recommended that adults and youths bring their portable camp chairs.**

Friday, October 11th 5 pm-8 pm	Check-in for Units opting to Camp, RSVP required with advanced registration Lunch bracelets distributed	Headquarters/ Conference Center
<b>Saturday, October 12th</b>		
7:00 am	<b>Registration/Check-In begins</b> , Lunch bracelets distributed	Registration/Bridge
7:30 am-8:00 am	<b>Retreat Staff Meeting</b> ● For all Retreat Station Facilitators and Retreat Staff	Headquarters/ Conference Center
8:30 am	<b>Flag Ceremony and Announcements:</b> ● Welcome: All attendees gather ● First Decade of Rosary ● <b>No one is allowed in the campsite/parking areas during program time.</b> ● All attendees will be divided into rotation groups.	Flag Pole  Assembly Area
9:20 am	<b>PROGRAM BEGINS</b>	
9:20 am-12:00 pm	<b>Morning Station Rotation: snack provided</b>	Program Area
12:00 pm-12:50 pm	<b>Only Included Meal: Lunch (must show wristbands)</b>	Program Area
12:50 am-3:30 pm	<b>Afternoon Station Rotation: snack provided</b>	Program Area
3:30 pm  After Mass and Benediction ~5:30 pm	● <b>Saint George Trek Presentation</b>  <b>Outdoor Mass and Benediction</b>  <b>Closing Announcements</b> ● End of Program - ALL Units Must Check-Out even if camping. ● Unit Leader must turn in paperwork to receive patches. ● All non-camping groups must leave by 6:30 pm.	Amphitheater/ Fire Ring   Outside Amphitheater
Sunday, October 13 7:00 am-10:00 am	● Clean up and exit No organized activities on Sunday. <b>All groups must leave by 10:00 am</b>	Program Sites/ Camping Area

Please check the Catholic Committee on Scouting, Archdiocese of Los Angeles (CCSALA) website ([www.ccsala.org](http://www.ccsala.org)) before leaving for the retreat for any last-minute changes caused by weather or other conditions.

# 32nd ANNUAL CATHOLIC SCOUT RETREAT 2024

## REGISTRATION, MEDICAL RELEASE, PERMISSION SLIP, PAYMENT

All vehicles enter Valley Trails Camp in Castaic from Golden State Highway and proceed to the main parking area. Retreat staff will be available for parking assistance. All vehicles will be backed in facing the campgrounds. (NO PARKING along the access road) Families registering individually, scouts not part of a unit, will be determined on an individual basis based on scout demographics such as age and gender. No vehicles (other than CCSALA-retreat staff) are permitted to park beyond the main gate at any time. Proceed to the registration table with the following paperwork.

**Upon arrival, present the following at Registration if your Unit has not submitted forms early:**

1. Unit/Volunteer Registration Form(s) showing names and scouting status (school grade, registered scout or non-scout) of ALL members of your Unit(s): including all youths and all adults. If registering as a family, please list the parent as the Unit Leader.
2. Medical Release/Health History forms available for inspection. Please use the newest version of BSA Forms A and B.
  - a. <https://www.scouting.org/health-and-safety/ahmr/>
3. Parent's Permission Slip Form - Required for Youth (**two signed forms per youth under 18 years of age**)
  - a. Signed by the minor's parent or guardian
  - b. One copy (half-sheet) of the permission slip goes to the registrar and will be kept at the Headquarters.
  - c. One copy (half-sheet) of the permission slip is kept in the unit leader's possession at ALL times while in attendance and en route to and from the Retreat.
4. Appropriate total payment to register everyone attending (reference Unit Registration Form for deadlines and costs).  
***Please make checks payable to the Catholic Committee on Scouting, Archdiocese of Los Angeles (Do not abbreviate.) Write the Unit number and contact phone number on all checks.***

This is not a BSA or council-sponsored event. Insurance coverage (travel, accident, etc.), as in any non-council or non-district sponsored event, is that which is carried by the scout family, unit, and local council.

## PROGRAM NOTES

**Adult Ratios:** All Scout units must have a minimum of two (2) deep adult leaders present on-site, and at scheduled functions throughout the retreat. Individual scouts, Grades K-5 **MUST have on-site one adult** per youth per National Scouting America guidelines. ● Grades K-1: An adult **MUST accompany** each youth (all day) in grades K-1.

- Grades 2-3: It is strongly recommended that an adult accompany each youth in grades 2-3.
- Grades 4-5: It is optional for adults to accompany youth in grades 4-5.

**Retreat Patrols:** As a result of possible COVID-19 restrictions, groups will primarily be composed of your unit members. Larger groups may be separated into multiple groups. Scouts in smaller units or attending without a unit will be assigned to a patrol. *Youth are expected to stay with their patrols for the entire retreat program day.* Depending on conditions, masks may be required.

- Grades K-5: All grades K-5 must rotate with at least 2 Adults (or Retreat Troop Guides) from their designated area.
- Grades 6-12: Usually will be formed into age groups, and led by a Retreat Troop Guide or unit leader.

**Adults attending the retreat with their unit will become the Troop Guide for their patrol(s). This means they will be responsible for guiding/rotating their group from station to station. If you register separately we will assign one to you. Bring your portable chair and refillable bottle. No one, including adults, is to be in the campsite/parking areas during program time.** Everyone is expected to participate in the full day of program activities, including the Mass and Benediction. This is not preparation for Camporee or other activities.

**All youth (under 18) must use the designated restrooms only:** This is to ensure compliance with NSA, and BSA Youth Protection policies regarding restrooms. An ADA-compliant restroom will be available. Please inform the retreat staff.

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**Early Release:** If a parent needs to pick up a scout during the program they must report to Headquarters. The Unit Leader will be located, and the Unit Leader along with retreat staff will locate the scout. They will bring the scout back to the Headquarters for release to the parent.

**Special Needs:** If you or your child(ren) need reasonable accommodation at this retreat, please contact the Retreat Chair at [proxmanriquez@gmail.com](mailto:proxmanriquez@gmail.com) as soon as possible, or at least 2 weeks, before the retreat. This includes, but is not limited to, gluten-free hosts.

**Injuries/First Aid:** The primary location is at Headquarters/Lodge. Report all injuries to the First Aid staff whether or not the unit's first aid has treated the injury. In the unlikely event that one or more attendees begin to experience COVID-like issues, please report the symptoms to the First Aid staff for instructions on the next steps and tracking. Station volunteers can assist in locating First Aid assistance and/or Retreat Chair.

Valley Trails Ranch is private property in the hills of the Castaic area. Be aware of poison oak, black flies, rattlesnakes, and mountain lions. Hiking trails, buildings, equipment, and shooting areas are prohibited from use during the scheduled retreat activities unless it is part of the scout retreat program.

**Uniforms:** All scouts and scouters are requested to be in field uniforms (Class A). Mass, Benediction, and assemblies are scattered throughout the day. Jackets are optional depending on the weather.

**Drinking Water:** On Saturday, there will be containers of drinking water throughout the program area; **each person should bring a refillable water bottle, and drink plenty of water.**

**Sunscreen and insect repellent:** Hats, caps, sunscreen, and insect repellent should be brought and used to prevent overexposure to the sun and insects.

**Camp Chairs:** Portable chairs are recommended, especially for adults, while rotating throughout the program and for mass.

**Electronics:** No electronics will be allowed including radios or portable televisions. No unauthorized musical instruments. Cell phones should only be used in case of emergency. Drones or other flying equipment are also prohibited by VTC regulations.

**"Lost and Found":** Location is at Headquarters.

**No Fires:** No fires whatsoever will be allowed during the scout retreat. This includes barbecues, hibachis, etc. No charcoal or wood fires will be allowed. No candles except as allowed at/during Mass. Please plan your meals accordingly.

**Rosary and Saint Patches:** All small groups (Patrols), including any adult groups, will cover the information necessary to earn the Rosary Patch and Blessed/Saint Patch. ***Participants are expected to stay with their Patrols for the entire retreat program day*** to complete the requirements. **Patches are included with the full cost of registration and full participation in the entire retreat program day.**

**ADDITIONAL ITEMS AVAILABLE:** The following patches may be available for purchase at the Trading Post.

Additional 2023 Retreat Patch \$3.00

Vintage Retreat Patches \$2.00

For rosaries and other miscellaneous items, prices vary

# 32nd ANNUAL CATHOLIC SCOUT RETREAT 2024

## CATHOLIC COMMITTEE ON SCOUTING ARCHDIOCESE OF LOS ANGELES

### Parent's Permission Slip Form

Required for All Youth (Two Signed Forms Per Youth) To be submitted to Unit Leader and Retreat Registration I request that my child

\_\_\_\_\_ Grade \_\_\_\_\_

Council \_\_\_\_\_ Unit # \_\_\_\_\_ Leader Name and Cellular # \_\_\_\_\_

be permitted to attend the Catholic Committee on Scouting Archdiocese of Los Angeles (CCSALA) Retreat. My child is in good physical condition. Should any illness or accident occur to my child on the trip, I will not hold the Boy Scouts of America, CCSALA, Archdiocese of Los Angeles, its officers, leaders, agents, or members, and all municipal agencies whose property and/or personnel are used liable for medical or other expenses incurred in the care of my child.

I understand that photographs and videos taken at this event may be published on the CCSALA website ([www.ccsala.org](http://www.ccsala.org)) and used in future promotional event materials, and hereby grant permission for the use of any photo that may include an image of my child.

I give permission for my child to participate in an obstacle course.

My child may receive medical attention from a licensed physician. My child may be admitted to a hospital in case of emergency (Parents will be contacted immediately, if possible).

Medications my child is currently taking \_\_\_\_\_

Doctor's Name Doctor's \_\_\_\_\_ Phone # \_\_\_\_\_

Doctor's Address \_\_\_\_\_ Unit # \_\_\_\_\_

Parent's email \_\_\_\_\_ Emergency Phone \_\_\_\_\_

Parent/Guardian Print Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

I request that my child \_\_\_\_\_ Grade \_\_\_\_\_

Council \_\_\_\_\_ Unit # \_\_\_\_\_ Leader Name and Cellular # \_\_\_\_\_

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Doctor's Address \_\_\_\_\_ Unit # \_\_\_\_\_

Parent's email \_\_\_\_\_ Emergency Phone \_\_\_\_\_

Parent/Guardian Print Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

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Catholic Committee On Scouting  
Archdiocese of Los Angeles



# 32nd ANNUAL CATHOLIC SCOUT RETREAT 2024

CATHOLIC COMMITTEE ON SCOUTING ARCHDIOCESE OF LOS ANGELES

## Unit/Volunteer Registration Form

- Pack
  - Troop
  - Crew
- Select one \_\_\_\_\_

\_\_\_\_\_ Page of \_\_\_\_\_ (If registering as a family, please list a parent as the Unit Leader)

\_\_\_\_\_ Council: \_\_\_\_\_ Year **2024**

Unit Number	Spell it out, please	Youth School Grade	Youth Scout (Y/N)	Adult Registered Scouter (Y/N)
<b>1</b>				
<b>2</b>				
<b>3</b>				
<b>4</b>				
<b>5</b>				
<b>6</b>				

<b>Total number of early-registered participants</b> (adults and children – Everyone attending must be registered including Volunteers) <b>Paid &amp; Pre-Registered - Postmarked before 10/9/2024</b>	# _____	X \$35.00	= \$ _____
Total number of <b>after-deadline</b> registered participants	# _____	X \$40.00	= \$ _____
Total number of <b>children under 4 years old</b>	# _____	No Cost	= \$0.00

**Make checks payable to: Catholic Committee on Scouting, Archdiocese of Los Angeles (do not abbreviate) Write the Unit number and contact phone number on all checks.**

Please send the completed form(s) and fees to

**MaryAnn Moore, Treasurer**

**277 Sunset Drive**

**Oxnard, CA 93035**

NOTE: If more than one page is needed, sign all pages, but carry the total to the final page. **Total # \_\_\_\_\_ = \$ \_\_\_\_\_**

I certify that I have in my immediate possession a "Parent's Permission Slip" and Medical Release/Health History Form for each minor named above. I, and all adults named above, hereby release The Catholic Committee on Scouting, the Archdiocese of Los Angeles, its officers, leaders, agents or members, Scouting America, and all municipal agencies whose property and/or personnel are used from responsibility for any injuries or damages suffered as a result of our participation in, or transportation to/from, the retreat.

Unit Leader \_\_\_\_\_ Unit Position \_\_\_\_\_ Date \_\_\_\_\_

Print First and Last Name

Unit Leader Email Address \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cellular Phone Number \_\_\_\_\_ Unit Leader Signature \_\_\_\_\_

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